

PREAMBLE

Be it known that Tau Beta Sigma, National Honorary Band Sorority for members of the college band, is an organization operating exclusively in the field of the college and university bands, for the following purposes:

1. To promote the existence and welfare of the collegiate bands and to create a respect and appreciation for band activities and achievements among the listening public everywhere.

2. To honor outstanding members of the band through privilege of membership, in the sisterhood, extended in recognition of musical achievement, demonstrated leadership, and an enthusiastic approach to band activities.

3. To develop leadership through active participation with the band, and through it, to strengthen those traits of conduct, thought, and idealism which characterize the responsible membership of the band.

4. To encourage a close relationship between collegiate bands and promote a high average of attainment by the performance of good music and selection of worthwhile projects.

5. To provide a meaningful and worthwhile social experience for all engaged in collegiate band work, and to cooperate with other musical organizations and societies in every manner consistent with our mutual purposes and those of the institution at which chapters are located.

The Tau Beta Sigma Alumni Association seeks to further the Sorority's overall purposes through meaningful opportunities for lifetime service.

Mission Statement

The mission of the Tau Beta Sigma Alumni Association is to further the sisterhood bonds, professional development and social endeavors of Tau Beta Sigma Alumni and friends. The Association will support the Sorority's mission of advancing women in music and promoting music in our society.

I. Organization and Structure

1.101 The name of this organization shall be Tau Beta Sigma Alumni Association (the "Association"), a component part of Tau Beta Sigma Sorority ("Sorority"). Tau Beta Sigma Sorority was incorporated under the laws of the sovereign State of Oklahoma as of March 26, 1946.

1.102 The National Headquarters of the Association shall be the same as the National Headquarters of Tau Beta Sigma Sorority, subject to the approval of the Tau Beta Sigma Alumni Association Executive Committee.

1.103 Tau Beta Sigma recognizes Kappa Kappa Psi Alumni Association as an equal affiliated organization with a parallel purpose, function, and role in the college and university band setting.

1.104 The Tau Beta Sigma Alumni Association exists under the banner of the Tau Beta Sigma Sorority and is subject to the National Constitution of the Sorority.

1.105 The National Executive Director is employed by the National Council of the Sorority as the Administrative Officer of the Sorority. The National Executive Director shall maintain records of monies received and disbursed and shall receive all reports and correspondence and shall prepare and issue all necessary forms and stationery for the transactions of all business of the Alumni Association. The National Executive Director shall issue all checks for disbursement, all membership materials, documents of business, and shall prepare and send to the Membership and

Finance Committee Chair a monthly report of income and expense of the Alumni Association in addition to a current listing of Members.

1.106 The current version of Robert's Rules of Order, Newly Revised, unless otherwise specifically stated in this Constitution, shall govern the deliberations of all component parts of the Alumni Association assembled in meeting.

1.107 The Tau Beta Sigma Sorority neither approves of nor is responsible for actions of Members of local Affiliates (commonly referred to as "hazing") which may result in injury to persons or damage to property. Hazing is defined as any action taken or situation created, intentionally or through negligence, to produce mental or physical discomfort, embarrassment, harassment, or ridicule.

1.108 The Tau Beta Sigma Alumni Association expressly prohibits discrimination by any component part of the Association on the basis of race, national origin, sex, religion, handicap, sexual orientation, or marital status. Rather it is the policy of this Association to foster a spirit of mutual understanding and respect among all people, especially those involved with college and university bands, remembering that music is the universal language.

I. Organization and Structure

1.109 Proposed amendments to these Bylaws shall be presented in writing at or prior to regularly called National Conventions of the Sorority, and shall be referred at once to the Chair of the Executive Committee, ("the Chairman"). The Chairman shall compile these materials for distribution alongside Executive Committee nomination materials and will be voted on per the regulations outlined in Section 3.203. If two-thirds (2/3) of the votes cast by the Membership are favorable, the proposed amendment shall be declared adopted, and from and after such adoption, it shall become operative and effective immediately, unless otherwise stated in the amendment.

1.110 If the favorable vote on the proposed amendment is less than two-thirds (2/3), yet there is a majority vote, the proposed amendment shall be tabled until the next regularly called National Convention of the Sorority.

If at the next regularly called National Convention it shall receive two-thirds (2/3) of the votes cast, it shall be declared adopted, and from and thereafter such adoption it shall become operative and effective immediately unless stated in the amendment. If a favorable two-thirds (2/3) vote is not obtained, the amendment shall be declared defeated and shall not again be proposed for consideration.

1.111 Under extraordinary circumstances between regularly called National Conventions and upon recommendation of a member of the Executive Committee, National Council or

Board of Trustees, approved unanimously by the Executive Committee, a proposed amendment to the Bylaws may be submitted in writing to the Members of the Association for ratification. If two-thirds (2/3) favorable vote of all Members in good standing is received, the proposed amendment shall be declared adopted, and after such adoption it shall become operative and effective immediately, unless otherwise stated in the amendment.

1.112 These Bylaws, as revised and amended, shall be reprinted following each regularly called National Convention and shall supersede all previous Constitutions.

1.113 The effect of the Constitution upon an individual Affiliate may be altered to conform to any State or Local regulations to which the Affiliate is subject. Any such alterations must be incorporated as an integral part of the Affiliate constitution and bylaws, which are subject to review and approval by the Executive Committee. The Executive Committee shall not approve any such alterations until they have received proof that the contested part of the National Constitution does in fact conflict with official State or Local regulations to which this Affiliate is subject.

1.114 The National Constitution of the Sorority shall supersede the Constitution of the Tau Beta Sigma Alumni Association.

II. Membership

2.101 TBΣAA Membership is open to all Alumni in good standing and friends of the Sorority who wish to support the mission of the organization.

- Alumni Member – membership open to Alumni, Life Members & honorary sisters of Tau Beta Sigma in good standing with the Sorority
- Friend Member – membership open to friends supporting Tau Beta Sigma

2.102 The membership year will run from January 1 through December 31. As part of being a paid Member, there will be a risk liability policy form that all TBΣAA members must sign and agree to abide by.

III. National Organization

3.101 The governing body of Tau Beta Sigma Alumni Association shall be the Executive Committee. The Executive Committee will be comprised of 5 Members: the Chairman and 4 At Large positions. Two Ad Hoc Members will also sit on the Executive Committee, one Member of the National Council and one Member of the Board Of Trustees.

3.102 This Executive Committee may exercise extraordinary powers in order to change the Association's internal construction and Constitution into compliance with Federal Statutes. The Executive Committee shall be in absolute power between regularly called conventions except as noted in Section 3.103.

3.103 The Executive Committee shall have jurisdiction over all component parts of the Affiliate except the Corporation and shall represent them and approve all decisions in ordinary matters of national policy, public relationship, legal action, and controversy which may be referred to the Executive Committee. The Executive Committee is supreme in all matters pertaining to its affairs while in convention and has the sole right to superintend and govern all Affiliates and Members of the Association.

3.2 Executive Committee Construction

3.201 The four elected Members of the Executive Committee shall divide responsibilities across four areas of focus:

Service, Membership & Affiliates, Communications and Finance.

3.202 Every two years, immediately after election of Committee Members, the Executive Committee shall select a Vice Chair. The Vice Chair will fulfill the Chairman's duties in case of absence.

3.203 The 4 At Large positions will be elected by the TBΣAA Membership. Resumes will be due by the end of National Convention and distance elections (utilizing online or mail ballots) will be held no later than September 1 of the convention year.

3.204 Each Executive Committee member must meet the following qualifications:

- At least 25 years of age
- A Member in good standing of the TBΣAA
- Hold a 4 year college degree
- Demonstrate outstanding business skills.

Further, an Executive Committee Member may not simultaneously hold another district or national leadership position for either Tau Beta Sigma or Kappa Kappa Psi. Additionally, staff of the National Headquarters cannot serve simultaneously on the Executive Committee.

3.205 Each At Large position will be a 4-year term, with staggered eligibility, so that 2 At Large Members will be elected on every 2 years to start in the even number years.

3.206 The Chairman shall be designated as the Executive Officer of the Association. The Chairman shall be a nonvoting Member of all committees and shall sign all charters, shingles, contracts, and

III. National Organization

other instruments of business of the Association.

Said officer shall appoint all standing and special committees.

3.207 The Chair of the Executive Committee will be appointed to a 2-year term by a committee consisting of the National President, National VPCM, TBΣ Board of Trustees Chair and TBΣ Board of Trustees Vice Chair. The appointment will come prior to September 15 of the even-numbered years.

3.208 The Service Committee shall be headed by an appointed Member of the Executive Committee and shall plan and execute all service projects on behalf of the Association.

3.209 The Membership & Affiliate Committee shall be headed by an appointed Member of the Executive Committee and shall track all membership intake and Affiliates.

3.210 The Communications Committee shall be headed by an appointed Member of the Executive Committee and shall be responsible for communications with the membership, including (but not limited to) the newsletter.

3.211 The Finance Committee shall be headed by an appointed member of the Executive Committee and shall provide monthly reconciliation of the Association's finances, and prepare an annual budget to be approved by the Executive committee.

3.212 If a vacancy occurs by the Chairman, the Vice Chair shall become the Chairman. The Vice

Chairman's position shall be filled according to the process outlined in section 3.213.

3.213 If a vacancy occurs in one of the elected offices, a call for applicants shall be issued to the existing Members and on National communications. After one month time, all resumes shall be reviewed by the Chair and Vice Chair of the Sorority's Board of Trustees and the President and National Vice President of Membership and Colonization of the Sorority's National Council. Strong prospects shall be interviewed and a candidate will be selected.

3.214 An Elected Member may be removed from office by a unanimous vote of four (4) of the Elected and Appointed officers and a seventy-five (75) percent favorable vote from the Chair and Vice Chair of the Sorority's Board of Trustees and the President and National Vice President of Membership and Colonization of the Sorority's National Council.

3.215 The Chairman may be removed from office by a unanimous vote of four (4) of the Elected officers and a seventy-five (75) percent favorable vote from the Chair and Vice Chair of the Sorority's Board of Trustees and the President and National Vice President of Membership and Colonization of the Sorority's National Council.

III. National Organization

3.3 Finances

3.301 All monies of the National Chapter shall be received and expended by the National Executive Director.

The Chair of the Finance Committee shall supervise the implementation of the budget approved biennially by the Membership through the standard voting process outlined in section 3.203. Association funds shall at no time be used to purchase alcohol.

3.302 The fiscal year for the Association shall be from June 1 to May 31.

3.303 Between conventions, the financial policies of the Association shall be governed by a seventy five (75) percent favorable vote of the Executive Committee.

3.304 Income of the Association shall be derived from three (3) principal sources: annual fees received from members, annual Affiliate fees, and annual program donations.

IV. Affiliates

4.101 Affiliate groups will be recognized within the Tau Beta Sigma Alumni Association.

4.102 These Affiliates may be comprised of Members from an individual Chapter, a school or a geographic region. To be recognized as an Affiliate of the Association, the group must have a minimum of 10 Members, including 3 officers who are members in good standing with the Tau Beta Sigma Alumni Association.

4.103 If the Affiliate plans to utilize a Chapter designation or school name in their group, the Director of Bands approval is needed each year.

4.104 Each Affiliate will need to renew their recognition annually, with the recognition year following the calendar year of January 1 through December 31. Annual dues for the Affiliate will be \$20.

4.105 An Annual Personnel Report (APR) will be required to renew Affiliate recognition. This report will include a personnel report, a policy agreement statement signed by all Affiliate Members, and a Director of Bands support statement if required per section 4.103.